

Rusty W. Savage
Senior Pastor

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P.O. Box 33
Winona, Ohio 44493

Wedding Application For Family Life Center

Building Usage Guidelines

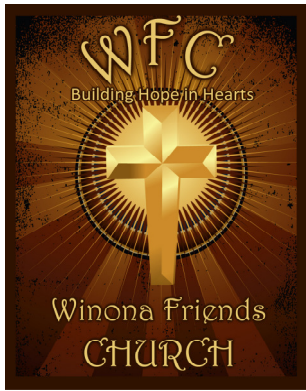
****** Members, as here designated, refers to all those who are officially members of WFC and their immediate family members, as well as all "regular attenders" as determined and designated by the administrative council (i.e. the official Church Board). Immediate family is determined as parents and children.**

Rental Rates:

Number Of People	Members	Non Members
75 & Under	\$30.00	\$60.00
76-100	\$50.00	\$100.00
101-150	\$75.00	\$150.00
151 & Above	\$100.00	\$150.00

Your Reception

- 1.) The capacity of our family life center is approximately 300 people and 250 using WFC's tables & chairs. If you need additional tables & chairs, you must make arrangements for them yourself.
- 2.) No smoking or alcoholic beverages are permitted in the church building at any time.
- 3.) All reception supplies (food, paper plates, cups, table covers, serving equipment, etc) must be provided by the wedding party. Reception servers will not be provided by the church.
- 4.) All food and drink must remain in the family life center.
- 5.) Secular music (live, DJ, or recorded) is not permitted. Dancing is not permitted. For weddings, traditional wedding music is permitted for the reception. The pastor has final approval of music.
- 6.) Children must be supervised at all times. They are not permitted to run throughout the building.
- 7.) At the church's discretion, a custodian or other representative of the church may be present while the building is being used.



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- 1.) The facilities of WFC are dedicated to the Lord and should at all times be used in respect of him for his glory.
- 2.) No unauthorized use or removal of furnishings is permitted. Mistreatment of or misuse of the facilities, or any part thereof, will be corrected and paid for at the renter's expense.
- 3.) No use of tacks, nails or tape on painted surfaces, doors, or furnishings is permitted. "Sticky Tac" is permitted to affix decorations.
- 4.) The adjustment of thermostats is not permitted by the renters. Only authorized church personnel are permitted to make such adjustments. Please inform the church custodian of any uncomfortable conditions.
- 5.) Smoking is not permitted in any part of the facilities. Cleanup of discarded butts outside of the facilities will be done at an additional cost to the renter.
- 6.) No alcoholic beverages of any kind are permitted on the grounds or in the facilities. Their use will result in immediate removal of the offenders from the property. The renting party will assume the responsibility of such removal if such action is required.
- 7.) Secular music (live, DJ, or recorded) is not permitted. Dancing is not permitted.
- 8.) Activities are restricted to only the areas rented. Children must be under supervision at all times.

Event Clean Up

The following cleanup in the **KITCHEN** is the responsibility of the renter(s):

- 1.) All dishes, pans, and utensils must be cleaned, dried, and put back in their proper locations.
- 2.) All countertops must be cleaned.
- 3.) All trash should be removed from trash cans & bags left in kitchen.

Other Considerations

- The building is rented on a first come first served basis, a confirmed scheduled event will be made when the full rental fee is received by the church.
- The rental fee is a one time fee that is not refundable once the scheduled event takes place. If the event is canceled within one week of the event, the fee will be refunded in full.